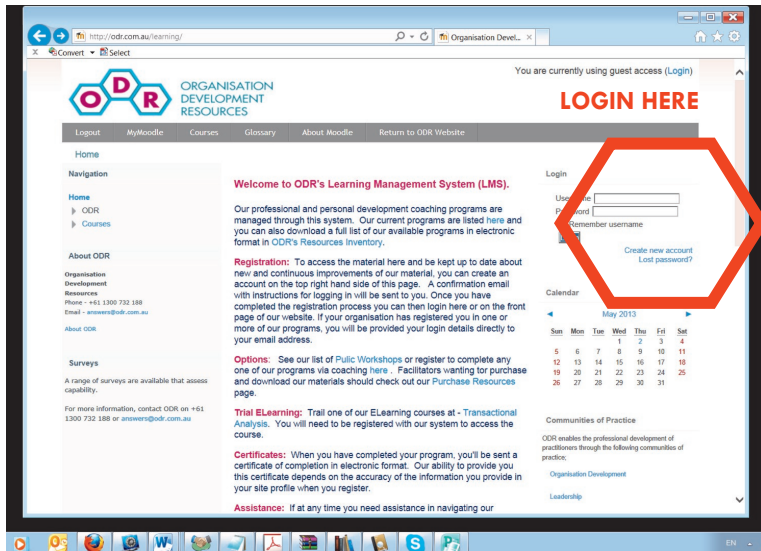


Learning Management System (LMS)

Registration & payment process



Facilitators purchasing program material see next page



ACCESS AND ASSISTANCE

Course content: Purchase via paypal or invoice and access via ODR's Learning Management System: www.odr.com.au/learning/

Payment gateway: Available from the course when you are logged in.

ODR Coach: When you register in your course we will match you with an appropriate coach.

Assistance: Email learning@odr.com.au or phone +61 73341 0260.



PROGRAM DETAILS

Duration: 6 weeks access to learning materials. ELearning is self-paced with support for technical issues. The online coaching programs include 6 x 1 hour online coaching sessions with one of our experienced consultants via the online teleconferencing capability of the Learning Management System (LMS) and/or Skype.

Results: Participants actively engage in the practical application of the learning and develop a plan to put the learning into practice for the organisation of their choice.

Materials: Online learning materials, tools, techniques and templates and links to other resources.

Certificate of Completion: When you have completed all of the requirements of the course or program and provided feedback you will be provided a Certificate of Completion in pdf format.

Cost: Online coaching programs are \$2200 inclusive of taxes and \$99 for the Self-paced ELearning. You can choose to be invoiced by sending an email to registration@odr.com.au and when payment is made, we will register you through the manual registration process.

Paypal Payment: You will be redirected to Paypal, where you can complete the payment process. Paypal (accepts credit card or your Paypal account). You will receive an order invoice in your email inbox.

Registration: When you purchase either an online coaching program or elearning course via the Paypal gateway process it includes registration. You will be taken to your bought courses when you log in to the front page of the ODR website. You can also go directly to ODR's Learning Management System via www.odr.com.au/learning/.

Next Steps: Check your inbox for another email detailing the next steps and a link for you to access the initial materials. An ODR coach/consultant will be in contact within 48 hours to initiate your program and will provide the materials and coach you through the course. If you do not receive your email, contact us at learning@odr.com.au.

Identifying and driving individual, team and organizational effectiveness

Program Packages

Purchase and facilitate the program yourself

LICENCING

Licensing arrangements are detailed at [ODR Resources Inventory.pdf](#).

Facilitator experience requirements are listed on page 2 together with accreditation options for our Advanced and Superior intervention level materials.

CONTENTS

[Program packages](#) contain everything you need to get started facilitating the workshop including detailed; Facilitator Guide, Learner Guide, Powerpoint Presentation, Handouts, Tools and Templates. See examples of our [package materials](#).

You can also request examples of our specific program packages by emailing learning@odr.com.au or call +61 7 33420 260.

PURCHASING

- ◇ **Online:** Click the 'Add to Cart' button and your program will be added to the shopping cart. You can add other programs by clicking 'Continue Shopping'. When you have finished shopping, complete the 'Billing Information' section and click 'Checkout'. You will be redirected to Paypal, where you can complete the payment process. Paypal (accepts credit card or your Paypal account). You will receive an order invoice in your email inbox.
- ◇ **Invoice:** Email registration@odr.com.au and we will send you an invoice if you would prefer to pay via Cash, Cheque or BPAY.
- ◇ **Next Steps:** Check your inbox for another email detailing the next steps and a link for you to download your materials. If you do not receive your email, contact us at learning@odr.com.au. An ODR coach/consultant will be in contact within 48 hours to initiate your registration for the program materials.
- ◇ **Delivery:** ODR reviews all of our material for currency and sufficiency prior to releasing it. Depending on the availability of the relevant consultant this may take from 1 day to no more than 14 days. Please contact us at answers@odr.com.au or phone +61 7 3342 0260 if you require adaptations for your organisation or if your order is a priority.

